



## Information Security Policy

As an organisation that works with information and data daily, we have always understood our commitment to information security and privacy.

We have risks to our company data, information systems and assets and we have a responsibility to protect our client's information and assets we are granted access to.

As part of this commitment, Antelle has implemented an information security management system (ISMS) in accordance with the requirements of an internationally recognised standard (ISO 27001) which covers software development, consultancy, and web hosting.

Our information security objectives programme is based on the following principles:

- **Confidentiality:** Ensuring information is not disclosed to unauthorised parties
- **Integrity:** Protecting information to the appropriate level
- **Availability:** Ensuring information is made available to those who require access to it, as per its classification

The programme is reviewed and re-set annually to ensure ongoing improvement.

As part of our ISMS, we have identified all internal and external issues which could affect our systems, identified where our risks are and how we can control them, and have an annual review of the systems to ensure they are continually improved.

All legal and contractual requirements are fulfilled as part of these systems, with internal audits undertaken to ensure we are compliant.

This policy is available to all employees through our internal documented system and has been placed on our website to ensure interested parties can access it.

Antony Jones – Director

19/03/2019

Dated

Classification: Public

Last Reviewed: 15/03/2019

Next Review: 15/03/2020